

ISO 45001:2018 Internal Auditor

INTRODUCTION

This highly interactive two-day CQI and IRCA Certified training course teaches the principles and techniques that are required to effectively audit occupational health and safety management systems (OHSMS).

Internal auditing is one of the fundamental mechanisms for maintaining but also for developing and improving existing working practices within an organisation. This course concentrates on the most important attributes of the ISO 45001:2018 management system and helps delegates to understand the role of the auditor in development and improvement of this system.

DURATION

2 Days - 09.00 - 17.00

WHO SHOULD ATTEND?

This course is essential for those who will undertake internal health and safety management system audits or who will be required to plan, manage and implement an internal audit programme. The course does not require any past auditing or health and safety management experience.

PRIOR KNOWLEDGE

Participants are expected to have the following prior knowledge:

- Knowledge of OHS management systems elements and its relationship to Plan-Do-Check-Act cycle
- Knowledge of OHS management systems, consisting of: Fundamental concepts and related principles
- Terms, definitions and awareness of the ISO 45001 management system requirements
- Basic knowledge and awareness of the OHS legislation relevant within their jurisdiction

COURSE OBJECTIVES

On completion of this course, participants will be able to:

- Identify OHS management system standards applicable to health and safety
- Understand the key terminology related to internal auditing
- Understand the application of standards, legislative requirements and other considerations for the auditing process
- Explain the stages of the auditing process
- Plan, prepare, communicate and schedule for an internal audit
- Implement an effective internal audit
- Collect, verify and evaluate information relevant to the audit
- Prepare clear audit findings
- Conduct an effective audit feedback meeting
- Write and distribute an audit report
- Conduct follow-up audit activities

COURSE CONTENT

The course content is based on the following course structure overview;

- OHS Management System
- Audit Fundamentals
- Internal Audit Planning
- Conducting the Audit
- Reporting Audit Outcomes
- Audit Follow Up

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WHAT ARE THE BENEFITS?

This course, combined with an OH&SMS Foundation Course, satisfies the formal training requirement for those wishing to register under the CQI and IRCA Certified training scheme as an Internal OH&SMS Auditor. Successful delegates will be equipped with the technical skills and knowledge required to plan, conduct and report internal health and safety effectively.

IN – HOUSE COURSES

Offering better value for money, they can be designed to closely match your specific requirements.

STYLE OF DELIVERY AND COURSE LEADERS

Our course leaders have unrivalled OHS management systems design and improvement experience. They are qualified and experienced auditors with extensive practical management experience across a wide range of sectors including manufacturing, finance, pharmaceuticals, local and national government. We have extensive experience working across cultural boundaries, through our work in Europe, Africa, the Middle East, Asia and the Americas.

CERTIFICATION

****Please Note** – this course is **pending CQI & IRCA** certification therefore delegates successfully completing the course will be awarded an SAI Global certificate and on successful accreditation of this course will receive CQI and IRCA training accredited certificate.

BOOKING AND COURSE FEES

The fee includes a full lunch and refreshments during both days. Please log on to our website www.iqms.co.uk and complete an on-line booking form advising payment details/purchase order number.

Fee: £725 plus VAT

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